



Brentwood Elementary PAC

Meeting Minutes: January 27, 2026

Opening

Michelle Costin called the meeting of the Brentwood Elementary PAC to order at 7:02 pm on January 27th, 2026. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSÁNEĆ peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Attendance

PAC Executive:

Present:

Michelle Costin – Vice President
Nikki Wicks – Treasurer
Brittany Harris – Secretary
Shawna Lynch – Community Engagement Co-Coordinator
Ashley McCartie – Community Engagement Co-Coordinator
Jenn Hodgkinson – Member at Large/Past President
Lindsay Moir – Member at Large
Mya Kinnear – Member at Large
Elaine Tuit – Member at Large

Absent:

Jakki Corrigan – President
Kim Richardson – COPACS Co-Representative
Jen Gillespie – COPACS Co-Representative
Christine Doward – Indigenous Rep
Madison Powell – Communications Co-Coordinator
Krista Young – Communications Co-Coordinator
Bronwyn Torres Bonet – Member at Large
Katie Norie – Member at Large
Andrea Reid – Member at Large
Amy Weisgerber – Member at Large

School Administration:

Anita Ko – Principal (Present)
Suzanne Chisholm – Vice Principal (Present)

Approval of Last Minutes & Tonight's Agenda

Motion to approve agenda: Michelle C. ; 2nd Jenn H.

All in Favour – PASSED

Motion to approve last minutes: Elaine T. ; 2nd Lindsay M.

All in Favour – PASSED

School Administration Report

Anita Ko

School News:

- School wide social-emotional learning (SEL) – emotional management this month – naming/recognizing emotions for younger students, older students balancing logical and emotional sides of the brain, how emotions impact reactions etc.
- PISE – PE literacy, each class gets one session per week for the next 8 weeks – program funded by PISE
- Teacher Pro-D – K-3 early literacy development and collaboration, intermediate reading fluency
- Swim club –over 30 students grades 3-5 – swim meet in March
- Basketball – 5 teams signed up – Coastal Wave basketball – indigenous girls basketball support – team is the caterpillars – jamborees in March/April
- Board Games (Grades K-3) club and Bone Game club (Grades 3-5) continuing
- Maple Man special guest coming in February (Feb 12) – French-Canadian culture and taffy making
- Rocks and Rings – opportunity to learn about curling – floor curling – came from fundraising from art cards – in early February
- Literacy Week – activities all week – Family Read Around in the school on Friday morning
- New literacy resource – pdf document called Literacy Link – will put link into the school newsletter
- Parent Engagement Night – Online this time – Topic: Safe Digital Use with Children – link on school website/email came from school Superintendent's Office
- PJ Day February 6th – Grade 5 Leadership organized
- If any family needs support accessing BrightSpace please reach out to school – reminder will be in school newsletter
- Kindergarten Registration – Jan 27, 28, 29

PAC Discussion with Admin:

- As school/PAC does not have movie licenses, district has informed that unable to hold PAC Movie Nights going forward
- Discussion re: garbage etc. around school grounds after weekends – admin to ask if grounds crew can do a sweep Monday morning as they start earlier – also discussion around if garbage cans can be added to area around intermediate play ground and

options (e.g. lighting) that can be added around school premises to deter gathering –
admin to discuss with facilities

COPACS Report

Jen G. (not in attendance)

- No update
- For a full report out from COPACS please see [The Confederation of Parents' Advisory Councils of Saanich \(sd63.bc.ca\)](http://TheConfederationofParents'AdvisoryCouncilsofSaanich(sd63.bc.ca))

Indigenous Representative Report

Christine D. (not in attendance)

- No update

Treasurer Report

Nikki W.

- General Account Balance: \$18,540.33 – approximately \$4300 to come out for outstanding expenses
- Still have \$11,000 term for scholarship
- Gaming Account Balance: \$2724.74

Committee Updates

Communications Updates (Krista Y./Madison P. – not in attendance)

- Michelle to update Communication Board for February

Community Engagement Updates (Shawna L./Ashley M.)

Upcoming Events

- Will try to make different events for March/May that are no longer able to be Movie Nights
- No events planned for February
- Reached out to Panorama to see if can utilize inflatable for a March event
- Spirit Wear ordering again in the middle of April
- Parent Social/Auction – online auction (Michelle to help with) – run for about a week leading up to social and including night of social – waiting to hear back from Church and State re: if can use for event location – no raffle this year, will do 50/50 – thinking 7pm start – looking at weekends in April – location/date TBD – Shawna to send out link for past donors/letter to provide to ask for donation – looking for additional support for

silent auction donations - mark name by any donors that will be contacted by a particular individual

Additional Info

- Looking into options for Teacher Appreciation Week near the end of the school year

Fun Lunch Updates (Michelle C./Lindsay M.)

- Trying bagless lunch again – hopeful that new labels will support more efficient handing out
- Will add a donate to staff appreciation button for fun lunch for Spring Fun Lunches

Popcorn Days Updates (Nikki W.)

- Previous popcorn bags discontinued – new popcorn bags smaller and not flat bottomed – Nikki to continue to look into other options
- Appreciate Madison coming to help

Continued Topics of Discussion (from last meeting)

- None

New Business (All/As Specified)

- Discussion re: approving wish list submissions from teachers – all in favour of approving tool/art supplies – Michelle to follow up with Anita re: what has already been covered and what is still required and how best to purchase supplies
- Discussion re: putting all committee/PAC email Google drives into one larger drive for more efficient information sharing – may be difficult
- Fundraising Ideas – donated toys/books/puzzles/games sale and raffle type sale – interest in donated toys etc. sale – to solidify plan at next meeting

Meeting adjourned at 8:09pm - Next Meeting: Tuesday February 24th, 2026 at 7:00pm